



CALL FOR EXPRESSION OF INTEREST

EOI No.	EOI-EAGC-2026-001
Issue date	Thursday, 12th March 2026
Title	Call for Expression of Interest for Development of an Organizational Power BI Dashboard
Email address for submission of questions	procurement@eagc.org The email address in the synopsis is the sole point of contact at EAGC for any questions.
Email address for submission of proposals	procurement@eagc.org
Deadline for Receipt of Proposals	March 18 th 2026 at 1700hrs East African Time
Anticipated Award Type	Fixed Price Purchase Order. EAGC anticipates awarding a contract to the successful bidder for the provision of the specific services or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.
Basis for Award	An award will be made based on the experience of the consultant to offer similar services. The award will be issued to the responsible and reasonable offeror who provides the best value to EAGC using a combination of technical and cost/price factors.



1. Background

The Eastern Africa Grain Council (EAGC) is a membership not-for-profit organization whose mandate is to develop and promote structured grain trading systems that stimulate backward and forward linkages between the various levels of value chain actors resulting in increased opportunities for the smallholder farmers to participate in formal structured grain markets. To achieve the objectives EAGC implements interventions intended to achieve a more organized marketing system that include developing markets institutions, provision of market information, capacity building and policy advocacy.

The organization implements multiple development programs and fee-based services that require systematic data collection, analysis, and reporting aligned to the results frameworks defined in the different projects. As part of our Monitoring and Evaluation (M&E) systems, we generate substantial data on project impacts, stakeholder engagements, trade volumes, and performance indicators. Currently, data visualization and reporting rely on static Excel tools and diverse, fragmented platforms, limiting real-time insights, decision-making, and impact assessment.

To address this, EAGC seeks to engage a consultant to develop a Power BI based Monitoring and Evaluation Management Information System (MEMIS) to improve data aggregation, storage, quality, accessibility, and reporting efficiency.

2. Purpose of the Consultancy

The purpose of this consultancy is to design and implement an integrated Power BI dashboard framework that consolidates EAGC's datasets, including Kobo-based data, market monitoring data, G-Hub mapping information, and value chain tracking metrics, into a dynamic and interactive organizational dashboard.

3. Objectives

The primary objective is to create a user-friendly, scalable Power BI Dashboard that enables EAGC staff, partners, and management to access interactive visualizations of project and organizational performance.

The Consulting firm/Consultant will specifically:

- Establish a centralized EAGC M&E database that incorporates all EAGC interventions and their performance metrics into a single, real-time platform
- Develop a structured Power BI data model integrating multiple data sources (Kobo, Excel, JotForm, databases, etc.).
- Build EAGC's internal capacity for dashboard usage, maintenance and updates.



- Design an interactive organizational dashboard aligned to EAGC's projects and organizational programme reporting needs.
- Map G-Hubs & SMEs geographically and integrate spatial visualization into Power BI.
- Visualize project outcomes, outputs and activity datasets, Farmer groups and SMEs profiles, membership, Farmer training reach, inputs supply data, grain aggregation (inventory and trade facilitation, policy engagements and policy wins and other datasets as defined during the development stage.
- Establish automated or semi-automated data refresh mechanisms.

4. Scope of Work

The Consulting Firm/Consultant will carry out systems development with involvement and support of selected EAGC staff. The task disaggregation will be as follows:

- Stakeholder consultation to define reporting requirements and KPIs.
- Data audit and assessment of existing datasets.
- Data cleaning, transformation, and modelling using Power Query and DAX.
- Integration of Kobo data and other structured/unstructured data sources.
- Development of interactive visual dashboards and templates including maps, charts, KPIs, and trend analyses.
- Design of G-Hub geospatial mapping layers within Power BI.
- Development of time-series analysis for market and value chain monitoring.
- Dashboard testing, validation, and refinement.
- Documentation of dashboard structure and user guide preparation.
- Training of designated EAGC staff on Power BI dashboard management.

5. Deliverables/outputs

The Consultant will ensure that the following deliverables are achieved and submitted to the EAGC:

- Inception report outlining methodology and implementation plan.
- Functional prototype dashboard for review and feedback.
- Fully functional Power BI Organizational Dashboard.
- Integrated G-Hub and Market Mapping Module.
- Documented Data Model Structure.
- Power BI User Manual and Technical Documentation.
- Capacity Building Workshop for EAGC staff.

6. Duration of the assignment.

The assignment will be executed for a **maximum of 20 man-days** starting from the date of contracting, running between **April and May 2026**. The envisioned plan will be as follows:

7. The Workplan

Activity	Description	By date
Data aggregation	EAGC team internal data aggregation from various sources	9-20 th March
Publish & circulate the call for Expression of Interest (EOI)	Circulate the call for application through the EAGC website and relevant media	12 th March
Interviews for the selection of consultant	Conduct the interviews with the applicants to select the preferred qualified service provider	25 th March
Contracting	Drafting and issuance of the contract	27 th March
Inception Meeting, Report & Workplan	Hold an inception meeting with the selected consultant to receive the inception report and final agreement of the workplan	31 March
Implementation phase	Initial consultations with EAGC teams to agree on the datasets and the process	1 April – 30 June 2026
	Data audit and assessment;	
	System design, configuration, transformation, modeling;	
	Integration of Kobo & other data;	
	Development of dashboard; design of G-Hub geospatial mapping layers within Power BI;	
	Development of time-series Development of time-series analysis for market and value chain monitoring;	
	Documentation of dashboard structure and user guide preparation;	
	Training of staff in dashboard usage, maintenance and updates.	



EASTERN AFRICA GRAIN COUNCIL

Weekly progress call in meetings	Weekly call-in to gauge and update on progress, feedback and addressing gaps.	15 th April-24 June (every Wednesday)
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8. Qualification and Core Competences of the required consultant

The consultant is expected to meet the following mandatory requirements that will be the basis of evaluation and selection as shown below:

<i>Core Competencies/Assessment criteria</i>	<i>Weight (%)</i>
5+ years of relevant professional experience in Power BI development, with more than 2 similar dashboards for NGOs, agribusiness, or development projects (provide case studies/portfolio).	25%
Advanced proficiency in Power BI (Desktop/Service), DAX, Power Query, data modeling, and integrations (e.g., Excel, SQL, APIs).	20%
The consultant should be highly qualified and knowledgeable in systems development and demonstrate good skills in analysis and critical thinking	15%
Evidence of successful delivery of similar Power BI projects and M&E system development.	15%
Good understanding of the Agricultural sector; in particular the grain industry.	10%
Cost	15%
Total	100%

9. How to Submit Applications

Interested consultants are required to submit an Expression of Interest (EOI) proposal detailing how they will execute the assignment, their capacity, experience in similar assignments, and the costing of the assignment to EAGC through the email: procurement@eagc.org by the close of Business **18th March 2026**.